Speaker Biography and Audiovisual Requirements

2nd International
Agricultural Trade & Policy Conference
Sheraton Gainesville Hotel
Gainesville, FL • November 14–15, 2002

Name: (first) _____________________________________  (last) _______________________________________________

Business Address: _____________________________________________________________________________________

City:  ______________________________ State:  ________ Zip:  __________________ Country: ____________________

Organization:  ________________________________________________________________________________________

Business Phone: ______________________________FAX: _______________________  E-mail: _____________________

Topic of presentation: __________________________________________________________________________________

Please indicate which piece of AV equipment you need to make your presentation (Choose only one):

☐ 35mm Slide Projector  Do you wish for us to provide you with a slide tray for your presentation?  ☐ yes  ☐ no

☐ Computer Projector*  If using a computer projector, will your presentation be in Power Point?  ☐ yes  ☐ no

( NOTE: You will need to bring your own laptop for your presentation.)

☐ Standard Overhead Projector

☐ No equipment is required

Other (Please specify): ________________________________________________________________________________

In the event we are unable to accommodate your request, you will be notified immediately.

BIOGRAPHICAL INFORMATION

Please provide a brief paragraph of background information related to your professional focus and key accomplishments. Degree(s) held, alma mater, professional membership(s), current employment, and area(s) of special interest could be included. Feel free to attach a separate sheet (be sure to include your name on any additional sheets.)

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Return this form by October 14, 2002 to: Dianne Powers / IFAS Office of Conferences / University of Florida / P.O. Box 110750 / Gainesville, FL 32611-0750. If you wish to discuss your audiovisual requirements in detail, we can be reached by phone at (352) 392-5930, by FAX at (352) 392-9734, or by E-mail at dwpowers@mail.ifas.ufl.edu.