

Tool Bazaar REQUIREMENTS FORM

17th Symposium of the International Farming Systems Association (IFSA) November 17-20, 2002 ● Orlando, Florida USA

Please submit a separate REQUIREMENTS form for EACH Tool Bazaar presentation you will be making.

PLEASE PRINT

Project #0206

Presenter's Name: (first) _____ (last) _____

Organization: _____

Phone: _____ E-mail: _____

Each Tool Bazaar presenter will be provided with space for a six foot display table and two chairs. Displays will be numbered and presentation descriptions will be published in the onsite program agenda.

Tool Bazaar Presentation Title: _____

- Check here if you plan to submit an abstract related to your Tool Bazaar presentation.
- Check here if you need a display board for your Tool Bazaar presentation* (Display boards are 4 feet by 8 feet, free-standing and display materials can be affixed to the board with push pins or Velcro.)
- Check here if you need an electrical hook-up for your presentation*

Provide a brief, 50-word description of your Tool Bazaar Presentation (Please type or print legibly. The description will be printed in the directory exactly as you provide it to us): _____

SET-UP TIME:

The Poster & Tool Bazaar Room will be open for set-up of your displays from 1:00pm - 7:00pm on Sunday, November 17 in the Windsor Ballroom. The Poolside Welcome Reception begins that evening at 7pm, so it is best for you to set up your booth prior to the evening reception. **Displays MUST be set by 8:30am, Monday, November 18.**

DISPLAY TIME & FORMAL SESSION:

Posters and tool bazaar exhibits will be on display throughout the conference from 7:30am – 6:30pm on Monday and Tuesday, November 18 & 19, with viewing time scheduled during daily refreshment breaks. A formal POSTER and TOOL BAZAAR SESSION is scheduled from 3:00pm - 4:00pm on Monday, November 18, 2002 when poster and tool bazaar presenters are to be stationed at their displays.

DISPLAY REMOVAL TIME:

Poster and tool bazaar exhibit removal is scheduled upon conclusion of the networking social on Tuesday, which ends at 6:30pm. **Posters MUST be removed from the boards no later than 7:00pm.**

ATTENTION: Due to space constraints, only one display table is available per presentation.

Please FAX or EMAIL this completed form BY Friday, September 27 to:
Beth Miller-Tipton — UF/IFAS Office of Conferences and Institutes (OCI)
Phone: 352-392-5930, FAX: 352-392-9734, or E-mail: bmiller-tipton@mail.ifas.ufl.edu
<http://conference.ifas.ufl.edu/ifsa>

DATED MATERIAL—YOUR TIMELY RESPONSE IS APPRECIATED